

## **Accountant (80-100%)**

**Location:** Warsaw

**Start Date:** Immediate

We are seeking a Financial Accountant (80-100%) to join our team in Warsaw.

If you are an organized, independent thinker who values teamwork, we invite you to apply for this position.

### **Key Responsibilities:**

- Independently manage the general ledger and perform daily accounting tasks for Swiss and German companies.
- Manage fixed asset accounting and reconcile accounts and balances.
- Support the preparation of monthly, quarterly, and annual financial statements according to OR and HGB standards for assigned group companies
- Handle VAT reporting for Switzerland.
- Assist in the preparation of reports and documentation of balance sheet items.

### **Requirements:**

- Commercial education with a professional qualification, degree, or at least 2 years of experience in a similar role.
- Experience in VAT reporting for Switzerland, ideally for Germany as well.
- Very good English skills, both written and spoken; and also good German skills.
- Experience in preparing VAT reports.
- Proficiency in using ERP systems (preferred: MS Dynamics Business Central) and MS Office, especially Excel.

### **What We Offer:**

- Employment contract.
- Opportunities for professional development through active participation in various projects.
- Non-financial benefits package: private medical care, sports card.
- Opportunities for career growth within our international organization
- Work in a dynamic team in an office located in the center of Warsaw (hybrid work possible after the probation period).
- Friendly and collaborative work atmosphere.